

**CYC Phillip Island Adventure Resort  
Initiative Course– Risk Management Plan**

<b>School:</b>	<b>Year Level:</b>
<b>Supervising teachers / staff:</b>	<b>Dates:</b>
<b>Program / Excursion:</b>	<b>Location:</b>

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document.

The Initiative Course Risk Management Plan contains the specific risks, control measures and gradings for this activity, as well as the gradings of all general risks relevant for all CYC activities. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

Risk Description	Existing Control Measures	Risk Rating		
		Likelihood	Consequence	Control Effectiveness
<b>Crushing</b> Foot underneath Whale Watch element (see-saw)	<ul style="list-style-type: none"> <li>Participants are briefed of the danger of having a foot crushed underneath the see-saw</li> <li>Stop blocks are in place under the see-saw to prevent crushing</li> </ul>	Rare	Moderate	Satisfactory
<b>Cutting / Scratching</b> Splinters from poles, platforms etc.	<ul style="list-style-type: none"> <li>A weekly inspection of the activity structure is completed and recorded by camp staff</li> </ul>	Possible	Minor	Satisfactory
<b>Manual Handling</b> Injury caused by lifting tyres on 'Pancakes' section	<ul style="list-style-type: none"> <li>For primary school participants two group members are required to move larger tyres</li> </ul>	Rare	Minor	Satisfactory
<b>Slip – Trip – Fall</b> Caused by or due to: Fall from pole, platform, tyre, cable. Use is wet conditions or after hours use	<ul style="list-style-type: none"> <li>Group members must follow all instructions given for each section</li> <li>Group members are encouraged to physically support each other throughout the course</li> <li>If falling, participants are asked to step off safely and not pull others down with them</li> <li>Soft fall mulch is in place and maintained</li> <li>The Initiative Course is not to be used when the structure is wet and slippery</li> <li>Participants are instructed to only use the Initiative Course during a supervised activity session (this is not a free time activity)</li> <li>KEEP OFF unless supervised signs are clearly displayed throughout the course</li> </ul>	Possible	Minor	Satisfactory
<b>Structure Failure</b> Platform, cable or other structure failure resulting in an injury to a participant	<ul style="list-style-type: none"> <li>Regular inspections of the activity structure are completed and recorded by site staff</li> <li>Periodic in-house activity checks are completed by trained staff</li> <li>Annual activity checks are completed by qualified independent professionals</li> <li>If any part of the structure is unsafe the activity is not to be undertaken until appropriate action has been taken</li> </ul>	Rare	Moderate	Satisfactory

**Risk Rating – Initiative Course**

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence ratings. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

X		Likelihood					
		Almost Certain	Likely	Possible	Unlikely	Rare	
Consequence	Catastrophic	80	64	48	32	16	<ul style="list-style-type: none"> <li>• Environmental Exposure 4</li> <li>• Environmental Hazard 3</li> </ul>
	Major	40	32	24	16	8	<ul style="list-style-type: none"> <li>• Environmental Hazard 1</li> <li>• People – Instructor 1 &amp; 2</li> <li>• Inappropriate use after hours</li> <li>• People – Group leader 2</li> </ul>
	Moderate	20	16	12	8	4	<ul style="list-style-type: none"> <li>• People – Participant behaviour</li> <li>• Environmental Exposure 2</li> <li>• <b>Crushing</b></li> <li>• <b>Structure Failure</b></li> <li>• Environmental Exposure 3</li> </ul>
	Minor	10	8	6	4	2	<ul style="list-style-type: none"> <li>• Slip-Trip-Fall</li> <li>• Cutting / Scratching</li> <li>• Slip-Trip-Fall (General)</li> <li>• Environmental Exposure 1</li> <li>• Environmental Hazard 2</li> <li>• People – participant ability</li> <li>• Entanglement</li> <li>• Cutting / Scratching</li> <li>• Striking</li> <li>• People – Group Leader 1</li> <li>• <b>Manual Handling</b></li> </ul>
	Insignificant	5	4	3	2	1	

NB: All risks in **bold** are Initiative Course specific risks. All other risks are from the General Activity Hazards RMP and are therefore relevant for all activities.

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

HIGH 20 – 80	MEDIUM 10 – 16	LOW 1 – 8
Unacceptable risk which requires immediate action to reduce or remove the hazard. <b>Senior management must be notified.</b> <b>Item should be TAKEN OFF LINE until risk reduced.</b>	Conditionally acceptable, requires short term controls and continuous monitoring.	Acceptable risk, however monitoring required ensuring risk does not escalate. Review in 12 months or if situation changes.

RMP REVIEWED BY: A Paterson

DATE: 30 / 04 / 2018

NEXT REVIEW DUE: April 2023