

**CYC Phillip Island Adventure Resort  
Nature Spotto – Risk Management Plan**

|                                      |                    |
|--------------------------------------|--------------------|
| <b>School:</b>                       | <b>Year Level:</b> |
| <b>Supervising teachers / staff:</b> | <b>Dates:</b>      |
| <b>Program / Excursion:</b>          | <b>Location:</b>   |

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document.

The Nature Spotto Risk Management Plan contains the specific risks, control measures and gradings for this activity, as well as the gradings of all general risks relevant for all CYC activities. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

| Risk Description                                                                                        | Existing Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Risk Rating |             |                       |
|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-----------------------|
|                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Likelihood  | Consequence | Control Effectiveness |
| <b>Slip – Trip – Fall</b><br>Caused by unauthorized use of another activity                             | <ul style="list-style-type: none"> <li>Participants are instructed not to go on any other activity (Low Ropes, Boulderwall, Team Rescue etc.) whilst completing the Nature Spotto activity</li> </ul>                                                                                                                                                                                                                                                                                                  | Unlikely    | Minor       | Satisfactory          |
| <b>Striking</b><br>Students being hit by road users, or participants or equipment from other activities | <ul style="list-style-type: none"> <li>The group is instructed to walk around, rather than through activities on their search</li> <li>Participants are instructed to be alert and aware when on or near roads within the campsite</li> <li>Road signs are clearly displayed throughout the campsite highlighting the speed limit and that the roads are a shared zone (vehicles and pedestrians)</li> <li>Participants always work in groups and are instructed to look out for each other</li> </ul> | Rare        | Moderate    | Satisfactory          |
| <b>Snake Bite</b>                                                                                       | <ul style="list-style-type: none"> <li>Instructions are given on what to do if a snake is sighted</li> <li>Stay on the paths and grassed areas and avoid long grass</li> <li>Always wear closed toe footwear</li> <li>First aid kit available</li> <li>Staff trained in first aid and CPR</li> <li>Suitable communication available</li> </ul>                                                                                                                                                         | Rare        | Major       | Satisfactory          |
| <b>Getting Lost</b>                                                                                     | <ul style="list-style-type: none"> <li>Boundaries are identified prior to commencing session</li> <li>Participants must always work together in small groups</li> <li>A site map with a marked trail is provided to all groups</li> <li>A designated meeting time and place is established during the pre-activity briefing</li> </ul>                                                                                                                                                                 | Rare        | Moderate    | Satisfactory          |

**Risk Rating – Nature Spotto**

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence ratings. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

| X           |               | Likelihood     |        |          |          |      |                                                                                                                                                                                                                                                                                                                                     |
|-------------|---------------|----------------|--------|----------|----------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|             |               | Almost Certain | Likely | Possible | Unlikely | Rare |                                                                                                                                                                                                                                                                                                                                     |
| Consequence | Catastrophic  | 80             | 64     | 48       | 32       | 16   | <ul style="list-style-type: none"> <li>• Environmental Exposure 4</li> <li>• Environmental Hazard 3</li> </ul>                                                                                                                                                                                                                      |
|             | Major         | 40             | 32     | 24       | 16       | 8    | <ul style="list-style-type: none"> <li>• Environmental Hazard 1</li> <li>• People – Instructor 1 &amp; 2</li> <li>• Inappropriate use after hours</li> <li>• People – Group leader 2</li> <li>• Snake Bite</li> </ul>                                                                                                               |
|             | Moderate      | 20             | 16     | 12       | 8        | 4    | <ul style="list-style-type: none"> <li>• People – Participant behaviour</li> <li>• Environmental Exposure 2</li> <li>• Striking</li> <li>• Getting Lost</li> <li>• Environmental Exposure 3</li> </ul>                                                                                                                              |
|             | Minor         | 10             | 8      | 6        | 4        | 2    | <ul style="list-style-type: none"> <li>• Slip-Trip-Fall (General)</li> <li>• Environmental Exposure 1</li> <li>• Environmental Hazard 2</li> <li>• People – participant ability</li> <li>• Slip-Trip-Fall</li> <li>• Entanglement</li> <li>• Cutting / Scratching</li> <li>• Striking</li> <li>• People – Group Leader 1</li> </ul> |
|             | Insignificant | 5              | 4      | 3        | 2        | 1    |                                                                                                                                                                                                                                                                                                                                     |

NB: All risks in **bold** are Nature Spotto specific risks. All other risks are from the General Activity Hazards RMP and are therefore relevant for all activities.

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

| HIGH<br>20 – 80                                                                                                                                                                             | MEDIUM<br>10 – 16                                                                 | LOW<br>1 – 8                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Unacceptable risk which requires immediate action to reduce or remove the hazard.<br>Senior management <b>must</b> be notified.<br>Item should be <b>TAKEN OFF LINE</b> until risk reduced. | Conditionally acceptable, requires short term controls and continuous monitoring. | Acceptable risk, however monitoring required ensuring risk does not escalate.<br>Review in 12 months or if situation changes. |

RMP REVIEWED BY: A Paterson

DATE: 18/10/2016

NEXT REVIEW DUE: October 2017